



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT
CORPORATION LIMITED, PANCHANAN BUILDING
3RD FLOOR, MALVIYA NAGAR: BHOPAL

PHONE NO.0755- 2761392

FAX NO. 0755-2557305

TENDER DOCUMENTS
FOR SUPPLY OF
AUTOMATIC COLLAR TYPE
FORM FILL AND SEAL MACHINE (FFS MACHINE)



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR: BHOPAL
Ph. 0755-2761392 FAX - 0755-2557305

Tender No. HO/RTE/10-11/02

DATED 21.12.2010

NOTICE INVITING TENDER FOR PURCHASE OF FFS MACHINE

Corporation invites sealed tenders only from Manufacturers for supply of 2 Nos. **AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE (FFS MACHINE)** to pack Non free Flowing Flours and Mix of Rice and Moong Dal in different grams. Terms and Conditions & Tender Documents can be obtained from this office during working hours or downloaded from website: www.mpstateagro.nic.in. Last date for submission of tender is 10.01.2011 (1400 hrs).

GENERAL MANAGER (RTE)



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED:
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR: BHOPAL

TENDER (BID) NO.HO/RTE/10-11/02/

DATE 21.12.2010

TENDER DOCUMENTS FOR SUPPLY OF
AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE

PRICE Rs. 500/- (Rs. 550.00 by post)

Received with thanks a sum of Rs. _____ (Rupees _____ only)
vide MR No. _____ Dated _____ issued to M/s.

Last date and time for issuance of documents	10.01.2011 up to 1.00 pm
Date and time of acceptance of offer in Tender box kept in above office.	10.01.2011 up to 2.00 pm
Date and time of opening of tenders	10.01.2011 at 3.00 pm

GENERAL MANAGER (RTE)
M.P. STATE AGRO IND.DEV.CORPN.LTD:
BHOPAL

UNDER TAKING

TO BE SUBMITTED ON NON JUDICIAL STAMP PAPER OF Rs. 100/- DULY NOTORISED.

Wehereby offer for the supply of AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE confirming to the detailed specification mentioned in the annexure 3 or else where in the Documents.

We undertake to supply such quantities of AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE as we may be called upon to the supply under the conditions hereto enclosed during allotted period from the date of execution of the agreement on the rates specified in the agreement at the places to be specified by the M. P. State Agro Industries Development Corporation Limited within specified delivery period.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking /Bank nor penalised on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

If this offer is accepted, we hereby agree to abide by and fulfill all the terms and condition of contract annexed hereto and in default thereof to forfeit and pay to the M. P. State Agro Industries Development Corporation Limited or his successors, in office the penalties or sum of money mentioned in the said condition.

The sum of Rs 90,000 (Rupees Ninety Thousand only) in the form of Earnest Money is herewith forwarded which shall be retained by the Managing Director of the M. P. State Agro Industries Development Corporation Limited, on account of Security Deposit specified in the clause of the said condition of contract, if this offer is accepted.

"I have read and understood the terms and condition of supplies etc mentioned in the documents.

Signature of the Tenderer
With seal

Date:
Witness:
1.....
Name and Address

Witness:
2.....
Name and Address

**THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED:
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR: BHOPAL.**

**TERMS AND CONDITIONS FOR SUPPLY OF AUTOMATIC COLLAR TYPE FORM FILL
AND SEAL MACHINE**

Meaning of the words in the document

- M.P. State Agro Industries Development Corporation Ltd. - the Corporation.
- Consignee - In charge, R.T.E. Plant Badi (Raisen)
- Tender - the Bid
- Bidder - the persons who submits the Bid.
- Firm in whose name order is placed - The supplier.
- Automatic Collar Type Form Fill and Seal Machine - the Machine

BIDDERS MAY VISIT OUR PLANT AT BADI (RAISEN) 103 KM FORM BHOPAL TO INSPECT
PRESENT PACKING SYSTEM AND TO UNDERSTAND OUR EXECT REQUIREMENTS
BEFORE SUBMISSION OF THE BID.

01. TENDER PROCEDURE

01. The Corporation invites the bid for supply of Automatic Collar Type Form Fill and Seal Machine (the Machine) only from Manufacturer of the Machine as specified in Annexure 3.
02. Dates to receive, submit and opening of Bid will be as mentioned on page 1. However bidder can download the documents from Corporation's website mpstateagro.nic.in and submit the same on due date up-to due time. In case of documents are submitted after downloading from web site a draft of Rs. 500/- should be enclosed separately favoring the Corporation payable at Bhopal..
03. Interested eligible Bidder can also obtain the Bid Documents by paying a fee of Rs 500/- in cash from the office of the Managing Director of the Corporation, Panchanan, 3rd Floor, Malviya Nagar, Bhopal, and should submit on the day and time as mentioned on page no. 1. The Bid documents can be posted, if expressly so desired, at the risk of prospective Bid purchaser, on payment of a fee of Rs. 550/-. The fee is to be paid by way of demand draft in favour of the M.P. State Agro-Industries Development Corporation Limited payable at Bhopal.

02. DURATION AND OPENING OF BID

01. Duration of rates should be 45 days from the date of opening of the Bid
02. It is expected from the bidder to send the Bid in sealed envelope on due date and time. The sealed envelope shall be opened in the presence of authorized representative of the bidder. Bids received by FAX shall not be considered in

any case. No claim of any kind in relation to the rate comparison will be entertained in case of rates received by FAX and /or no representative of the supplier is present

03. It is expected from every bidder that he quotes the rate mentioning basic price of the material and VAT separately.
04. In the event of date of offer being holiday, next working day will be reckoned as valid for acceptance and opening etc.
05. Bids will be opened in the presence of bidders or their authorized representatives, who may choose to attend the opening of Bid in the office of Managing Director, M.P. State Agro Industries Development Corporation Limited, Bhopal (in annexure 4).
06. The rates must be quoted both in words and figures free from all escalations F.O.R. R.T.E. Plant, Badi (District Raisen)(consignee) inclusive of all taxes and duties (in Annexure 4).
07. The Bid must only be signed by a person duly authorized to bind the bidder to the contract. Proof of authorization shall be furnished in the form of registered Power of Attorney (in original) which shall accompany the Bid.
08. In case of difference in words and figures of the rates quoted, the rates offered in words shall be considered.

03. INSTRUCTIONS TO THE BIDDERS

Eligibility and qualification requirements:

No Bid shall be considered valid if :-

- a. The complete Bid documents (11 pages) are not submitted duly signs every page of the documents by the authorized person as mentioned at point 2.7.
- b. The Bid documents have not been purchased by the Bidder from the Corporation or Complete Bid documents are not enclosed (11 pages) after downloading for the Corporation's web site is not submitted with requisite fees of Rs. 500.00
- c. It is not submitted in prescribed form and not accompanied with Earnest Money Deposit (EMD) in separate envelope of amount as mentioned in clause 2, Annexure 3 (also mentioned in NIT) by way of Bank Draft in favour of M.P. State Agro Industries Development Corporation Limited, payable at Bhopal. The Committee nominated by the Managing Director (M.D.) will reject offers without E.M.D. at the time of opening itself.
- d. The Bid is conditional and inconsistent with the terms and conditions of the contract.
- e. More than one rate is quoted for the item as specified in Annexure-3.
- f. A bidder submits more than one Bid or authorizes the submission of more than one Bid on its behalf. Authority of the concerned manufacturer to the effect that the Bidder has authorized to submit Bid on its behalf and if an order is placed

with the Bidder, the manufacturer undertakes to supply the tendered item in time is not enclosed with the Bid

- g. It is not accompanied by VAT clearance Certificate for the year ending on 31st March, 2010 and self certified copy of the Permanent Account Number (PAN) issued by the Income Tax department in the name of the firm (in case of proprietary firm in the individual name of the Bidder). (In case of non submission of the Sales tax clearance certificate the Corporation will be free to recover any demand intimated by the Sales Tax Department (VAT), from the due payment of the supplier, without any obligation to the Corporation of any kind, whatsoever may be).
- h. Bid is received after the due date & time fixed for submission of the Bid.

4. **BID DOCUMENTS**

The bidder is expected to read carefully all instructions, conditions of the Bid, appendix to the Bid, Performa agreement, Specifications, annexure, schedules in the Bid documents. Failure to comply with the requirements of Bid submission will be at the Bidders risk. Bids which are not substantially responsive to the requirements of the Bid documents will be rejected.

5. **EARNEST MONEY DEPOSIT (EMD)**

EARNEST MONEY DEPOSIT (EMD) IS RS. 90,000/- (RS. NINETY THOUSAND ONLY)

- (a) Earnest Money shall be forfeited if the Bid is withdrawn.
 - (i) At any time prior to its rejection.
 - (ii) Before or after the acceptance is communicated to the Bidder
- or,
- (iii) If the successful Bidder fails to execute the agreement within 7 days of the receipt of letter of acceptance.
- (b) Earnest Money of unsuccessful Bidder will be refunded as early as possible.
- (c) Earnest money of successful Bidder will be adjusted against Security Deposit (SD) at the time of the execution of the agreement.
- (d) No interest will be paid on Earnest Money and or Security Deposit.

6. **BID VALIDITY**

Bid shall remain valid and open for acceptance for a period as mentioned in clause 2.01 above.

- 7. The process of interpretation, evaluation and comparison of Bid and recommendations concerning the award of the contract shall not be disclosed to the Bidder or any other person. CANVASING IN ANY FORM SHALL RESULT IN CANCELLATION OF THE BID.

8. The Managing Director reserves the right to accept or reject any BID or all the BIDS without assigning any reason whatsoever at any time prior to the award of the contract, Without incurring any liability to the affected bidder(s) and any obligation to inform the affected bidder(s) of the grounds.

9. **SPECIFICATIONS**

The supplier shall have to ensure the supply the Machine in good conditions as per the specifications mentioned in Annexure-3. If not found conforming to specifications mentioned in Annexure-3 will be out rightly rejected by the Consignee and after having rejected the material shall also be eligible to recover all the losses incurred and the losses which may likely to be incurred as deemed fit by the Consignee due to such rejection.

10. **GUARANTEE / WARRANTY**

The machine supplied shall be guaranteed against defective design, workmanship and material for a period of 12 months from the date of installation.

11. **RATE**

The rates should be given in Annexure 4 inclusive of all taxes and duties FOR Consignee's plant INCLUDING COMMISSIONING. Rates for all required spares, Electric Fittings, Conveyers (if required) ect. should be included.

12. **TRIAL**

1. It is expected from the bidder to go through Annexure 3.1 for details of item to be packed. The successful bidder in favour of whom the order is placed is required to arrange at its own cost the item as mentioned in Annexure 3.1 and take trial of item No.1 & 2 in 600 gm packing, Item No.3 in 625 gm packing and Item No.4, 5 & 6 in 750 gm packing in 60 micron laminated LLDPE & Polyester film of 385mm and 390 mm width. The supplier has to ensure that machine is packing the pouches in desired weight (600, 625 and 750 gms) with maximum of ± 0.7 % variation. The Corporation can however arrange to supply Laminated Polyester Film in the desired quantity after getting the required amount deposited.

2. After installing the machine at consignee plant further trial run of 15 days will be taken to ensure the efficiency of the machine as per requirement of the Corporation as mentioned in the bid document.

13. **SCHEDULE AND MODE OF SUPPLY/DELIVERY**

(a) Both the machines are to be supplied maximum within SIX WEEKS from the date of order.

- (b) The supplier shall ensure that the Machine being supplied by him reaches to the consignee in good condition. As such it will be the sole responsibility of the supplier to ensure desired Specifications and standard of the Machine.
- (c) The delivery schedule may however be revised by Consignee, if warranted by exigency of the work of the Corporation. The successful Bidder shall be bound to effect deliveries in accordance with the changed supply schedule without claiming revision in rates. The dates of supply shall be the date on which the consignment reaches the required destination.
- (d) Relevant L.R. shall be sent free and direct to the consignee on freight paid basis along with bill in three copies. The order No. of the Consignee should be mentioned in the bill, against which the material is supplied.
- (e) The Consignee shall not be responsible for damages, losses, thefts, pilferage, fire, accidents and demurrages etc. if any, incurred to the consignment during transit and the same shall be borne by the supplier.
- (f) The consignment shall be sent to the consignee(s) securely packed so as to withstand rough handling and protection from vagaries of nature during transit.
- (g) The dispatch of consignment shall be immediately communicated to the General Manager (RTE) and the Consignee along with the relevant details of L.R. and Bill Nos.

14. **RIGHT TO REFUSE/REJECT THE SUPPLIES**

- 01. The supplier shall have to supply the goods as per direction/instruction given by the Consignee in the supply order. In case the goods are not received within time limit given in the supply order, the Corporation will have right to cancel the contract and forfeit the security deposit and recover all losses due to such misconduct of the supplier.
- 02. If the Machine supplied is of substandard in quality, not according to the specifications, giving more than ± 0.7 % of the desired weight in the packed material.

15. **PAYMENT**

100 percent payment will be released after 7 days from the date of installation and commissioning and **SUCCESSFUL TRIAL RUN OF SEVEN DAYS.**

16. **NEGOTIATIONS**

It is clarified that normally no negotiation on the offer will be held by the Corporation; therefore the Bidder should quote their lowest prices only. The Managing Director of the Corporation may however decide to negotiate with the Bidders without assigning any reason thereof.

17. **SECURITY DEPOSIT**

The Earnest Money Deposit will be retained from the firm which is registered as a prospective supplier as Security Deposit. The Security Deposit will be refunded after the successful execution of order and after the expiry of the warranty period of ONE YEAR FROM THE DATE OF COMMISSIONING provided no dispute, claims or complaints exist for settlement. No interest shall be payable on an amount of Security Deposit.

18. Submission of the Bid shall be deemed to be the acceptance by the Tenderer of all the terms & conditions herein.

19. The Managing Director, of the Corporation reserves the right to impose penalties at his discretion for breach of the terms & conditions (commensurate with the losses incurred).. He may also cancel the order in part or whole, if there is breach of any of the above noted terms & conditions and recover the additional liability, incurred by the Corporation in the process from the defaulted supplier. In the event of cancellation of the contract the security amount of the supplier shall stand forfeited without any liability to the Corporation.

20. **EXECUTION OF AGREEMENT**

(a) The successful Bidder shall have to execute an agreement as per Annexure-5 with the Corporation on non-judicial stamp paper of Rs. 100/-.

(b) The Corporation shall intimate the successful Bidder regarding acceptance of the Bid and intimate him to execute an agreement. In case the Bidder fails to execute agreement within 7 days from the date of communication regarding acceptance of the Bid, the EMD submitted along with the Bid shall stand forfeited.

21. It shall be the duty of the supplier to attend to and rectify all the complaints pertaining to the item supplied on any account, revealed at any stage within 5 days of intimation by the consignee.

22. If anything regarding technical specifications is not clearly mentioned in the Bid documents, the differences arising out on such points will be settled as per the provisions of Bureau of Indian Standards (BIS) in that regard, if applicable.

23. In case of any dispute arising between the supplier and the Corporation, matter shall be referred to The Managing Director of the Corporation who will act as sole arbitrator and will finally pass his verdict which will be binding on the Supplier and the Consignee.

24. Only Bhopal Court shall have the jurisdiction.

GENERAL MANAGER (RTE)
M.P. STATE AGRO INDUSTRIES DEV.CORPN.LTD.
BHOPAL

ANNEXURE-2

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPN.LTD.
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR, BHOPAL

Phone No. 2761392, 2551652, 2551967
Fax No.2557305

PROFORMA FOR REGISTRATION OF FIRM

1	Name of Individual Firm/Company State Private or Public Limited / Co-operative Institution.	----- -----
2	Complete Postal address of the individual Firm/Company including name of Principal Officer/Person /Chairman/Managing Director	-----
	PHONE NO.	Office : Mobile : Residence _____
	Fax.No.	Office _____ Factory :
3	Particular of the Registration certificate issued	Registration No. Date _____
4	Sales Tax Registration.	CST No. _____ Date: _____ MPST No. _____ Date _____
5	Name/Names of Proprietors / Partners/Directors including full address (enclose partnership deed/ Memorandum & Articles of Association/ Society Registration (as the case may be) .	_____
6	Name and address of Bankers with Telephone Numbers	Name of the Banker Name of the Branch Tel.No. _____
7	State whether Manufacturer / Distributor / Supplier / Dealer.	_____
8	Whether Debarred or penalised by any Central/State govt. organisation at any time If the reply is yes, when & why give proper details.	Yes / No.
9	Have you ever supplied any item to this Corporation, If yes, give details of item and year of supply.	-----
10	Do you have any associate company(s).	-----
11	Do your Directors / Partners have interest in some other Firm/Company/ Society, if yes, give details.	-----
12	Is any of your relative working or serving in this Corporation in any capacity?	-----
13	Are you having any branch office? If yes, please give details of address, Telephone No. Fax No. etc.	-----
14	E.M.D. for registration	Amount : DD No. : Date :

(Signature of Bidder)

ANNEXURE-3

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR, BHOPAL

Phone No. 2761392, 2551652, 2551967
Fax No.2557305

SPECIFICATIONS OF FULLY AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE

Suitable for	01. Non-Free Flowing Powders from 100 gms to 1000 gms as per Annexure-3.1 (Item 1 to 4). 02. Non-Free Flowing Grains from 100 gms to 1000 gms as per Annexure-3.1 (Item 5).
Machine Type	Table draw by Electro Pneumatic PLC (Programmable Logic Control) based Pouch Packing Machine and has a MMI (Man Machine Interface) with digital display and keyboard, which makes this machine operator friendly.
HMI	Touch Screen
Packing Material	Heat Sealable Laminated Films
Pouch Type	Pillow (center) sealed pouches
Pouch Range	Width: 80 - 250 mm Height : 100 - 350 mm
Filler Type	Servo Auger Filler
Cutter Type	Dotted Line type individual pouch Cutter
Speed Range	40 - 60 pouch / min.
Accuracy	± 0.7 %
Static Charge Remover	Required
Temperature Controller	PID Type
Roll Width	180 - 400 mm
Contact Parts	all Product Contact Parts in SS-316
Rubber Rollers	Silicon Rubber
Power Supply	220 V/A.C./Single or 3 phase
Compressed Air	4-6 CFM @ 4-6 pressure bar
Power Consumption	Maximum 5 KW

ANNEXURE-3.1

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPN.LTD.
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR, BHOPAL

Phone No. 2761392, 2551652, 2551967
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PERCENTAGE MIX

SN	INGRADIENTS	ITEM 1	ITEM 2	ITEM 3	ITEM 4	TIEM 5
01.	WHEAT FLOUR	40.00	47.50	42.00	56.00	
02.	SOYA FLOUR	14.00	07.50	07.00	07.00	
03.	SUGAR	36.00	28.00	36.00	25.00	
04.	MAIZE FLOUR	03.00				
05.	OIL	07.00	07.00	07.00	07.00	10.00
06	BESAN (GRAM FLOUR)		10.00	05.00	03.00	
07.	RICE FLOUR			03.00		
08.	MILK POWER				02.00	
09.	WHOLE RICE					58.00
10.	SOYA GRIT					20.00
11.	MUNG DAL					10.00
12.	MASALA					02.00

NOTE : 01. THE PARCENTAGE OF INGRADIENTS MAY VARY, THE MACHINE SHOULD WITHSTAND ACCORDINGLY.

02. PLEASE NOTE THAT ALL THE RECEIPE CONTAINS 7 TO 10 PERCENT OIL AND 5 TO 8 PERCENT MOISTURE .

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PANCHANAN, 3RD FLOOR, MALVIYA NAGAR, BHOPAL

Phone No. 0755- 2761392, 2551652, 2551967
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FINANCIAL BID
FOR FULLY AUTOMATIC COLLAR TYPE FORM FILL AND SEAL MACHINE

01. NAME OF THE BIDDER
02. ADDRESS
03. NAME AND DESIGNATION OF THE CONTECT PERSON
04. CONTECT DETAILS PHONE (O) MOBILE NO.
05. 'C' FORM REQUIRED YES/NO

We here by quote our lowest rate as below :-

PARTICULARS	AMOUNT	
	NON FREE FLOWING MACHINE FOR	
	FLOURS PACKING	GRAINS PACKING
BASIC PRICE OF THE MACHINE INCLUSIVE OF ALL DUTIES EXCLUSIVE OF VAT/CST		
VAT/CST		
INSTALLAION AND FREIGHT		
OTHER CHARGES (IF ANY)		
TOTAL RATE OFFERED		

Machine 1 (**Non free flowing - Flours**) Amount in words Rs.....
..... only)

Machine 1 (**Non free flowing - Grains**) Amount in words Rs.....
..... only)

01. The above rates are inclusive of all taxes and duties FOR Badi plant.
02. The rate includes installation /commissioning and training charges.

SIGNATURE OF THE BIDDER